

November 30, 2011

To whom it may concern:

In accordance with the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, the City of Troy, Alabama is required to obtain and keep on file certain information before the City of Troy may enter into an agreement or contract with a vendor.

Please complete the attached document and return it to the City of Troy Clerk's Office at PO Box 549 Troy, Alabama 36081. All vendors and contractors should complete and return Sections I and III and attached Form C of the enclosed materials. Please note (i) that you must furnish documentation establishing that you are enrolled in the E-Verify program, and (ii) that Form C is in the form of an affidavit that must be notarized.

You do not have to complete Section II or Form A or B.

We look forward to continuing to work with you in the future. If you have any questions, please feel free to contact me.

Sincerely,

Alton E. Starling
Clerk and Treasurer

AES/rgj